

CGIA Board of Directors Meeting Agenda

June 3, 2025 @ 2:00 PM – 3:30 PM

I. BOARD ROLL CALL

Officers

- ~~Chair:~~ Roland Martin
- ~~Vice Chair:~~ Tracy Tober
- ~~Secretary:~~ Norman Wong
- **Treasurer:** Mary Hurley - sends apologies
- **Past Chair:** Jacob Mark - sends apologies

Directors Representing

Federal, State, and Tribal Government Agencies (4 positions)

- ~~Guphy Gustafson (2nd year)~~
- ~~Thomas Crimmel (2nd year)~~
- ~~Donna Begay (2nd year)~~
- *Vacant*

Local Government Agencies (4 positions + 1 temporarily moved from At Large)

- ~~Juan Cardenas (2nd year)~~
- Marcus Harner (2nd year)
- ~~Steven Kincaid (2nd year)~~
- ~~Christine Lam (2nd year)~~
- Tim Pudoff (1st year)

Institutions of Higher Learning, Professional Societies, and Not-for-Profit Organizations (4 positions)

- Dan Scollon (2nd year)
- Priyanka Vyas (1st year)
- *Vacant*
- *Vacant*

Private Sector Companies (4)

- ~~Denise Tober (2nd year)~~
- ~~Chad Miller (1st year)~~
- *Vacant*
- *Vacant*

Representatives of the Membership At Large (2 positions - 1 temporarily moved to Local Gov't)

- Nathan Shapiro (interim)

Community Forum Chair (1 position)

- ~~Jane Schafer-Kramer~~

II. MEETING MINUTES APPROVAL [5 mins]

1. Vote to approve [May Board Meeting Minutes](#)
 - Jane made a motion to approve. Denise seconded. All approved.
2. Summary of updates since last meeting:
 - Vote to approve CGIA signing NOAA letter of support: 11 ayes, 5 abstentions

III. INTERNAL BUSINESS [60 mins]

1. Treasurer's Report (Mary Hurley) [5 mins]
 - [Treasurer's Report for July 1, 2024 - April 30, 2025](#)
 - \$37,990 – Expenses included Zoom, Laura Royal webinar, MembershipWorks subscription reimbursement for Denise Tober
 - [Budget for July 1, 2024 - June 30, 2025](#)
2. Chair Updates [5 mins]
 - a. End of fiscal year
 - i. Closing balance – slightly below what we projected for income, but money should come in June.
 1. 2024/25 Budgeted Income: \$39,398
 2. 2024/5 Actual to May: \$39,175
 - b. Password manager
 - i. Had concerns about password manager, Zoho, and whether it completely met our needs especially when it comes to handing over control for software and access between years
 - c. Nonprofit compliance
 - i. Still need to reach CPA. Public Records Request initiated by Roland to get CGIA finance history. Still waiting on that due to federal slowdown.
 - d. Terms of reference / role documentation
 - i. Tried to document roles. See Treasurer, for example. Intent to document so that next person knows the tasks.
3. Standing Committee Updates [35 mins]
 - A. Membership (Denise Tober) [5 mins]
 - Membership Software discussion
 - Need to modify section of website so people are signing up via MembershipWorks and not PayPal.
 - In June, 3 new members, 3 non-renewals, and 12 renewals
 - \$7,925 – \$8,400 increase
 - B. Website (Jacob Mark) [5 mins]
 - No updates from the website committee
 - Fun Fact: CGIA is the most followed California “geographic” organization on LinkedIn after GPN.
 - C. Advocacy (Marcus Harner) [5 mins]
 - Jane Schafer-Kramer discussed the advocacy committee's support for funding NOAA's coastal zone management grants, which was approved by vote (see above) and posted it on LinkedIn

-
- D. Elections (Steve Kincaid) [5 mins]
- [Timeline for elections](#)
 - Voting began Monday at 9AM
 - 171 emails sent, 22 votes in (13%). Last year the participation rate was 17%.
 - There are many positions and if all positions filled, CGIA will have a full board for the first time. Vice-Chair is the only position that has no candidates for nomination
- E. Awards (Guphy Gustafson) [5 mins]
- Awards judging
 - So far, 3 judgements on the awards have been received. Guphy will open voting for a few more days. Guphy will send a reminder email. Otherwise, Guphy will make call.
 - Will be changing vendor for awards
 - Esri UC Event
 - Tuesday June 15, 6pm-8pm.
- F. Engagement & Communications (Tracy Tober) [5 mins]
- After the awards, Tracy suggested asking folks who submitted projects to showcase them.
 - Another suggestion was to do something with LA Fires
 - Had just under 100 people for Klamath Dam webinar
 - The attendance was low for the professional development webinar, despite the valuable content. Christine edited version and uploaded to YouTube channel
- G. Community Forum (Jane Schafer-Kramer) [5 mins]
- Roads forum went well. Presentation was an abbreviated version of what was presented at CalGIS. There were 2 speakers.
 - Next possible forum topics:
 - 3D hydrography program in late August/early September.
 - Overture maps - related to building out SDI in December
 - Had meeting with Lothar and was excited about Overture maps
 - Jane has stopped posting to old Community Forum site and Chad has transferred relevant posts/pages over to CGIA. Will begin posting on there.
 - Roland mentioned that CGIA can join Overture Maps for free and participate in steering committee

IV. OTHER BUSINESS // SPECIAL PROJECTS [remaining time]

- Best Practices Ad-Hoc Committee (Jane) [5 mins]
 - VOTE: Approve support for the CGIA-CalGPN Joint Ad Hoc Committee to continue to meet until end of June 2026. Focus areas to be: collaborating with sympathetic surveyors to propose improvements to the current statutes. Committee to deliver a 2-page document describing potential strategies for instituting changes to the statutes to CGIA and CalGPN by end of April 2026 with a recommendation to either accept internally or publish externally.
 - Roland made a motion to approve support for the CGIA-CalGPN Joint Ad Hoc Committee. Jane SK seconded.
 - [SEE BELOW FOR VOTING RECORD]

-
- Meeting with State GIO (Jacob) [5 mins]
 - State is building something like the CGIA SDI and pulls from the same data sources. Jacob asked Lothar if state can give CGIA credit.
 - CGIA Video update (Nathan)
 - There is a 30-second version on the CGIA main page and on YouTube. This was also shown at the CalGIS conference
 - July 31-August 1. Tribal GIS Summit.
 - Tracy and Jane SK will table there
 - Lothar will also be present
 - Next meeting will be in August – 8/5 at 2PM.

V. CLOSING // ADJOURNMENT

RECORD OF VOTES:

Approval of May Minutes:

Roland:	Aye
Christine Lam:	Aye
Jane Schafer-Kramer (CA DWR):	aye
Guphy.Gustafson:	Aye
Steve Kincaid:	Aye
tracy tober:	aye
Donna Miranda-Begay CA Tribal GIS:	Aye
Denise:	Aye

Approval support for the CGIA-CalGPN Joint Ad Hoc Committee to continue to meet until end of June 2026:

Donna Miranda-Begay CA Tribal GIS:	Aye
Roland:	Aye
tracy tober:	aye
Guphy.Gustafson:	Aye
Thomas Crimmel:	Aye
Steve Kincaid:	Aye
Jane Schafer-Kramer (CA DWR):	aye
Denise:	Aye
Chad Miller:	Aye
Juan Cardenas:	Aye