CGIA Board of Directors Meeting Agenda
May 6, 2025 @ 2:00 PM – 3:30 PM

I. BOARD ROLL CALL

Officers
- **~~Chair:~~** ~~Roland Martin~~
- **~~Vice Chair:~~** ~~Tracy Tober~~
- **Secretary:** Norman Wong - sends apologies
- **~~Treasurer:~~** ~~Mary Hurley~~
- **Past Chair:** Jacob Mark - sends apologies

Directors Representing

Federal, State, and Tribal Government Agencies (4 positions)
- ~~Guphy Gustafson (2nd year)~~
- ~~Thomas Crimmel (2nd year)~~
- ~~Donna Begay (2nd year)~~
- *Vacant*

Local Government Agencies (4 positions + 1 temporarily moved from At Large)
- ~~Juan Cardenas (2nd year)~~
- ~~Marcus Harner (2nd year)~~
- ~~Steven Kincaid (2nd year)~~
- ~~Christine Lam (2nd year)~~
- ~~Tim Pudoff (1st year)~~

Institutions of Higher Learning, Professional Societies, and Not-for-Profit Organizations (4 positions)
- ~~Dan Scollon (2nd year)~~
- Priyanka Vyas (1st year)
- *Vacant*
- *Vacant*

Private Sector Companies (4)
- ~~Denise Tober (2nd year)~~
- ~~Chad Miller (1st year)~~
- *Vacant*
- *Vacant*

Representatives of the Membership At Large (2 positions - 1 temporarily moved to Local Gov't)
- ~~Nathan Shapiro (interim)~~

Community Forum Chair (1 position)
- ~~Jane Schafer-Kramer~~

II. MEETING MINUTES APPROVAL [5 mins]

1. Vote to approve April Board Meeting Minutes

    - Jane made a motion to approve. Roland seconded. [Refer to Record of Votes]

2. Summary of updates since last meeting: none

III. INTERNAL BUSINESS [60 mins]

1. Treasurer's Report (Mary Hurley) [5 mins]

    - Treasurer's Report for July 1, 2024 - April 30, 2025
        - $38,091 in the bank. Debits for Zoom, EPIX for CGIA video, Network Solutions for domain, and reimbursing Tracy for CalGIS expenses
    - Budget for July 1, 2024 - June 30, 2025

2. Chair Updates [5 mins]

    - Domain name expired. However, Roland was able to renew with his credit card for 1 year. Was able to update ownership to CGIA and attach PayPal to account for next time. Previously belonged to someone who had not been involved with CGIA for more than a decade.
    - Password manager
        - Roland presented slides on the need to have a password manager, but would involve additional costs. Possible contenders: Zoho Vault, Proton Pass, Roboform, NordPass.
    - Nonprofit compliance
        - Started talking to CPA and Mary to look through records to confirm some information.
    - Data sharing / rescue initiatives
        - Looking for volunteers in case there is a need for this.

3. Standing Committee Updates [35 mins]

    A. Membership (Denise Tober) [5 mins]
        - Membership Software discussion and vote - postponed until May - needs to be resolved prior to Membership Works renewal in August
        - Question of what sort of content would a WP member access that a MembershipWorks member would not. If there is not, there may not be a reason to install the MembershipWorks - WP connector. We can set up member-only pages as we have done for our videos.
        - Denise set up MailChimp for the 500 member account.
        - There is a method to migrate paying members to Stripe - make a request to PayPal OR Denise can manually invoice members forcing them to put their information into Stripe. More discussions needed with Jacob and Norman.
    B. Website (Jacob Mark) [5 mins]
        - Jacob and Norman absent. Roland read out notes from Norman related to Membership software integration.
        - Roland mentioned that we need to figure out who is managing the calendar
    C. Advocacy (Marcus Harner) [5 mins]
        - Marcus is working to put together a document for the end-of-the-year summary for the Board and members

D. Elections (Steve Kincaid) [5 mins]
- [Timeline for elections](#)
- Nominations have been live for a week - 3 nominations so far

E. Awards (Guphy Gustafson) [5 mins]
- Sponsorship - Will solicit sustaining members if they want to sponsor the party. Roland will help get the word out on that.
- Nominations extended to Sunday, May 18.

F. Engagement & Communications (Tracy Tober) [5 mins]
- Klamath Dam Webinar - May 7, 12pm-1pm (95 registrants)
  o Dan requested that Guphy provide a slide about awards to put up during the webinar as well as other committees with upcoming events/deadlines
  o Roland made a motion to pay $50 to pay for a Zoom large meeting format if needed. Guphy seconded. [See Record of Votes at the end]
- Third Laura Royal workshop "Navigating Your Promotion - Transition Strategies" - May 22, 11am-1pm (5 registrants)
  o Christine and Tia will be meeting Thursday, May 8 at 10AM to talk about the agenda.
- E&C initiative: networking calls
  o Will need someone to succeed E&C Tracy as committee chair

G. Community Forum (Jane Schafer-Kramer) [5 mins]
- Community Forum event - May 15, 12pm (2 registrants)
  o Theme will be the California Road-Centerline Sharing Program. Collaboration between counties and FHWA. Jane contacted speakers from CalTrans and Merced County from CalGIS to speak at this event.
  o Jane doesn't have access to post to CGIA site to make this announcement. Roland will work with Jane to grant access
  o Chad has moved CA GIS Council members to CGIA side so a post will generate an email notification
  o Jane commented that due to the lateness of this event (originally to take place in March), should we have another event in June to catch up.

IV. OTHER BUSINESS // SPECIAL PROJECTS [remaining time]

- Best Practices Ad-Hoc Committee (Jane) [5 mins]
  o Jane got the document out in time for CalGIS but needs some more promotion. It's not on the GPN website, for example. Next step is to reconvene the Ad-Hoc committee to strategize.

- Meeting with State GIO (Jacob) [5 mins]
  o No updates. Several meetings have been rescheduled.
- CGIA Video update (Nathan)
  o No updates this month, but we are waiting for a second version of the video…most likely in the next week or so.
- Donna will be at the Southwestern Tribal Climate Summit in Ventura sponsored by Chumash Tribe and Climate Science Alliance. At the event, Donna will get the word out about CGIA and CA Tribal GIS.

V. CLOSING // ADJOURNMENT

RECORD OF VOTES:

Approval of Minutes:

Roland:	Aye
Jane Schafer-Kramer:	aye
Guphy.Gustafson:	Aye
Tracy:	aye
Tim Pudoff (ISD/GIS):	Aye
Nathan Shapiro:	Aye
Steve Kincaid:	Aye
Marcus Harner:	Aye
Roland:	Aye
Thomas:	Aye
Denise: Aye	
Donna Miranda-Begay CA Tribal GIS:	Aye

Pay $50 for large meeting for May, IF ORGANIZERS FEEL NECESSARY

Roland:	Aye
Marcus Harner:	Aye
Jane Schafer-Kramer:	aye
Tim Pudoff (ISD/GIS):	aye
Nathan Shapiro:	aye
Guphy.Gustafson:	Aye
Chad Miller:	Nay
Steve Kincaid:	Aye
Tracy:	aye
Juan Cardenas:	aye
Christine Lam:	Aye
Thomas:	Aye