

CGIA Board of Directors Meeting Agenda

December 3, 2024 @ 2:00 PM – 3:30 PM

I. BOARD ROLL CALL

Officers

- ~~Chair:~~ Roland Martin
- ~~Vice Chair:~~ Tracy Tober
- ~~Secretary:~~ Norman Wong
- ~~Treasurer:~~ Mary Hurley
- ~~Past Chair:~~ Jacob Mark

Directors Representing

Federal, State, and Tribal Government Agencies (4 positions)

- ~~Guphy Gustafson (2nd year)~~
- Thomas Crimmel (2nd year)
- ~~Donna Begay (2nd year)~~
- *Vacant*

Local Government Agencies (4 positions + 1 temporarily moved from At Large)

- ~~Juan Cardenas (2nd year)~~
- ~~Marcus Harner (2nd year)~~
- ~~Steven Kincaid (2nd year)~~
- Christine Lam (2nd year) - out
- Tim Pudoff (1st year) - sends apologies

Institutions of Higher Learning, Professional Societies, and Not-for-Profit Organizations (4 positions)

- ~~Dan Scollon (2nd year)~~
- Priyanka Vyas (1st year) - sends apologies
- *Vacant*
- *Vacant*

Private Sector Companies (4)

- ~~Denise Tober (2nd year)~~
- ~~Chad Miller (1st year)~~
- *Vacant*
- *Vacant*

Representatives of the Membership At Large (2 positions - 1 temporarily moved to Local Gov't)

- *Vacant*

Community Council Chair (1 position)

- ~~Jane Schafer-Kramer~~

II. MEETING MINUTES APPROVAL [5 mins]

1. Vote to approve [October Board Meeting Minutes](#)
 - Jane noted that the minutes need to be updated to say that Council meetings will take on a more focused format with a greater emphasis on specific themes (e.g. SDI)
 - Jane made a motion to approve the previous minutes. Guphy seconded. All approved.
2. Summary of updates since last meeting: Annual Meeting votes:
 - Annual Budget and Membership Dues - approved
 - Annual List of Objectives - approved
 - By-Laws Update - approved

III. INTERNAL BUSINESS [60 mins]

1. Treasurer's Report (Mary Hurley) [5 mins]
 - [Treasurer's Report for July 1, 2024 - November 30, 2024](#)
 - [Budget for July 1, 2024 - June 30, 2025](#)
2. Chair Updates [10 mins]
 - Website Committee to post updated by-laws
 - Website Committee to update website to reflect new board constituencies
 - Board Constituency Changes due to By-Laws Update
 - Confirm that all Board Members are happy with the constituency they now represent.
 - Nominations of potential Members in Good Standing to fill vacant positions. Consider Jeff Lewis for private sector.
 - Final by-laws are available on GDrive
3. Standing Committee Updates [35 mins]
 - A. Membership (Denise Tober) [5 mins]
 - ESRI now a sustaining member. Denise sent a welcome email. Contact is Cynthia Jimenez. Asked for names of members that should be part of membership but has not heard back. Crystal Dorn indicated that she is interested in being on the Board
 - 11 renewals, 0 new, 0 cancellations.
 - Met with website committee and potentially looking at other membership software since MembershipWorks is not doing everything we want. Would like the ability to take PayPal and Venmo, for example.
 - B. Website (Jacob Mark) [5 mins]
 - Jacob, Norman, and Denise spoke about streamlining payment options. For now, stick with MembershipWorks but steer folks away from PayPal
 - Re-engaging Community Forum content onto CGIA site
 - Port over registered emails from Forum side to CGIA side
 - Moving forward using CGIA LinkedIn and/or CGIA site to communicate

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- Chad has roadmap for migration on GDrive-in sections. Most important are the emails and reconciling users
 - Community forum notifications email not going out. Chad will take a look at this.
 - Denise will build spreadsheet of Pros and Cons for up to 3 membership software
- C. Advocacy (Marcus Harner) [5 mins]
- Marcus attended the CA Science Educators Conference with Mark Epstein. The goal was to get CA teachers to become CGIA members.
 - CalGIS most likely in April 2025 [Location redacted since contracts were being negotiated].
- D. Awards (Guphy Gustafson) [5 mins]
- Guphy will create a LinkedIn post about CGIA awards
 - Although it's an added cost, we should continue to have trophies and student awards
 - Possibly move awards to CalGIS since it's more affordable, back to where we originally had awards, and easier to cater / rent a room rather than renting a space.
 - Jane mentioned concerns about CGIA's involvement with planning the CalGIS conference and to avoid stepping on anyone's toes at GPN-California. Marcus does not see it as a concern since they would love to have others bring content and logistics planning. Likewise, Chad suggested that this could be an informal arrangement.
 - Dan will brainstorm with Guphy to raise visibility of student awards. Roland had the idea of potentially extending it to early career folks.
- E. Elections (Steve Kincaid) [5 mins]
- Nothing to report
- F. Engagement & Communications (Tracy Tober) [5 mins]
- Jeff exploring GiveButter to send out emails and possibly as membership software
 - Webinar on Klamath Dam removal – high visibility event
 - Dan and Donna are the lead on this.
 - Get tribal or water resources perspective
 - GIS planning tool from Corp of Engineers showing impact and used to monitor.
 - There are also those against the dam removal so that we are cognizant of that
 - Part of a series on big geo-spatial statewide projects
 - Potentially first webinar – February
- G. Community Forum (Jane Schafer-Kramer) [5 mins]
- Webinar on LiDAR – Thursday, 12/5 at noon. Will be recorded.
 - 282 signed up on zoom despite notification not going out on Community forum.

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- Jane – Zoom Manager. She also requested assistance from others to help manage the webinar, if available.
 - Nate Roth - MC
 - Lisa Maroon – take notes during Q&A so it can be posted with recording
 - Roland volunteered to assist with tech (e.g. mute/unmute folks)
 - Try to do these 4x a year. Future themes include: roads, addresses

IV. OTHER BUSINESS // SPECIAL PROJECTS [remaining time]

- Best Practices Ad-Hoc Committee (Marcus Harner) [5 mins]
 - Reviewed interpretations and cases where GIS folks have been brought to litigation
- GIO meeting
 - Reviewing, metadata, right now cleaning city and county boundaries, coastal boundary, Lothar will send update on what was done,
 - Trying to clarify and define authoritative datasets. Looking for feedback on the process
 - Working towards a GIS strategic plan in 2025.
 - Right now, gathering feedback for various efforts to help inform them.
 - State GIS Day was held and ESRI was a big sponsor/participant
- Vote to increase Zoom limit to 500 for December for the CGIA LiDAR Forum
- A “yes” vote means that CGIA will spend \$50 to increase our Zoom limit for December to enable over 100 participants to attend the CGIA LiDAR Forum
 - Jane made the motion. Donna seconded. All approved.
- CA Native American Virtual Summit (1st annual) – Donna
 - Participants include: CA Tribal Historical officers, Sierra Fund, UC and CSU, CA State Parks, ESRI Tribal Folks
 - Donna also looking to see if other tribal members are interested in being a Board member since Donna is in her second year
 - Looking to CGIA for support as it’s unfolding.

NEXT MEETING FEB

V. CLOSING // ADJOURNMENT