



**PROFESSIONAL DEVELOPMENT**

# CGIA Professional Development Series

## Up Your Game! Attend a CGIA Professional Development Workshop (presented by Laura Royal Consulting)

June 17th - Effective Delegation (12:30pm-1:30pm PDT)

*Effective delegation skills are key to managing one's workload. Delegating not only frees up the group leader to focus on other objectives, it motivates team members to develop key skills and promotes trust by sharing responsibilities.*

Price:

- Current CGIA Member: \$5
- Non-Member (regardless if Student or Prof): \$55
- Workshop + 1st Year CGIA Reg Membership: \$35
- Workshop + 1st Year CGIA Student Membership: \$25

October 1st - Leading Meetings (9am-12pm PDT)

*Learn essential meeting management and facilitation strategies that promote a "working" meeting, and learn how to manage group dynamics and lead effective discussions.*

Prices for 3 Hour Workshops

- Current CGIA Member: \$10
- Non-Member (regardless if Student or Prof): \$60
- Workshop + 1st Year CGIA Reg Membership: \$45
- Workshop + 1st Year CGIA Student Membership: \$35

(TBD) - Navigating Your Promotion - Transition Strategies (9am-12pm PDT)

*How can you transition smoothly into a meaningful contributor and leader of a team? Learn how to define your purpose and the essential "Seven Transition Strategies," what leadership vs management*

To Register for ALL Workshops - Email Christine Lam (CLam@dpw.lacounty.gov) and Tia Morita (tiammorita@gmail.com). Indicate which workshop & price/registration level you are registering for.

- Seats are limited to the first 25 registrants.
- An invoice will be sent to you
- Payment must be received 5 days before the workshop your spot will be given away!
- A Zoom link and workshop materials will be provided after payment has been completed.

