

## CGIA Board of Directors Meeting

July 28, 2020 @10:00 – 11:30 AM

### MINUTES

#### I. BOARD ROLL CALL

**Officers:**

**Chair:**  Bond Harper  
**Vice Chair:**  Chris Robinson  
**Secretary:**  Norman Wong  
**Treasurer:**  Mary Hurley  
**Past Chair:**  An-Min Wu

**Directors Representing:**

**Federal Government**

Jayme Laber

**City Government**

Steven Kincaid  
 Zachary Robinson

**County Government**

Christine Lam

**Regional Council of Governments and Regional Association of Governments**

Dave Powers

**State Government**

Ralph Jaggi  
 Mihai Giurgiulescu

**Education**

Danielle Bram

**Private Sector Companies**

Denise Tober  
 Solomon Pulapkura

**Professional Societies and Not-for-Profits**

Jochen Albrecht  
 Steven Steinberg

## II. MEETING MINUTES APPROVAL

- We will be posting our meeting minutes to the CGIA website per the bylaws
- Steve K. made a motion to approve the minutes from the last meeting; Christine seconded.

## III. INTERNAL BUSINESS

### 1. New member intros:

- Jochem: Mineta Transportation Institute
- Solomon: Vestra in Redding
- Zachary: City of Santa Monica
- Mihai: Bishop, district 9 of Caltrans; work in transportation and energy

### 2. Refresher of voting versus non-voting Board positions

- All who were elected in director positions are voting members
  - Non-voting: Vice-chair, Secretary, Treasurer, and (Past-Chair)
  - Past-Chair is NOT an official position and not in by-laws but want to add as a new position. Will talk about this in the September meeting

### 3. Vote on Treasurer for Board year 2020-2021

- Bond made a motion to nominate Mary; Jochen seconded

### 4. Vote on Secretary for Board year 2020-2021

- Bond made a motion to nominate Norman; Christine seconded

### 5. Treasurer Report

- \$36,100 in account as of today.

### 6. Standing Committee Overview and Committee members: Please provide an overview of any ongoing tasks from last year. Board members should select which committee(s) they would like to participate in this year.

#### A. Membership (Denise)

- No report – Denise not present

#### B. Website (Norman, Steve S., Bond)

- Zachary will want to join
- Guidelines: What should be posted/can be posted on the CGIA site?
  - We should be mindful that we give posting privileges to groups such as sustaining members so we should not be posting freely for other organizations who aren't
  - Guidelines should also be extended to social media committee

#### C. Advocacy (Bond, Chris)

- Limited representation at the state level but that has changed recently.
- Writing letters of support. EX) Little Hoover Commission Report
- Solomon, Mihai, and Mary want to join.

#### D. Awards (Chris)

- Normally give awards out during ESRI conference. Difficulty getting responses due to COVID. Generally have 4 categories (2 education-centered, 1 exemplary GIS, 1 GIS application). Info available on CGIA website.
- Once nominations come in, board votes on winners
- Christine will assist with Awards committee
- There was only 1 nomination this year. Review that one nomination. Give out /announce awards at CalGIS in Spring.
- Christine: Historically we've given it out at CalGIS since it offers bigger stage and opportunity to market CGIA. Mary agrees that we should move it back to CalGIS.
  - Next meeting April/May in Sonoma
- Bond will put on the Sept agenda a vote to move awards back to CalGIS
- Jochen asked if there was a link to the one award submission. There was none. He also suggested that we might want to model awards after URISA criteria, which has criteria for sites that are internal-facing.
- Chris will get back with the nominator for this year's entry, letting them know that due to COVID, won't be able to give awards this year, but invite them to re-submit for next year's awards

#### E. Elections (Dave, Steve K.)

- Typically open in May.
- Steve K. will take a lead since Dave has retired from the County.
- Entry form should be revamped so that bottom portion doesn't get cut off
- Bond will send out email about getting new volunteers for committee

#### F. Communications (Jayme)

- FB, Twitter, LinkedIn.
  - Need to get access to LinkedIn (2-factor authentication)
    - Bond and Jayme will get on a call to change it to an email rather than phone
  - Everyone should feel free to post on social media accounts
    - Guidelines would help here as well.
  - Christine will give FB access to board members. Will need email addresses connected to their personal FB accounts.
- Update postcards still on hold
- Need more volunteers for posting

#### 7. Planning discussion for Board focus and tasks this year

- Solomon: Webinars related to COVID; showcase some nice dashboards
- Open source webinar or partner / collaborate with other orgs.
- Doing a webinar on keeping your skills up-to-date and something with early career folks and/or just out of college
- Mary: In the past, we've had a more critical role like standing up infrastructure, student outreach, had a general / open dialog meeting, grant writing, involvement in establishing office of GIO. CGIA needs to continue putting up and notifying general membership about developments.
- Bond will put it on the agenda to vote on when to have a general member meeting perhaps in the fall

## V. EXTERNAL BUSINESS

- CalGIS Conference update
  - Still haven't gotten an invite to participant. Decision pending on whether it will be in-person or virtual

## VI. NEW BUSINESS

- We will continue to have meetings every other month on the second Tuesday until the boards that we should have them more frequently
- Mary and Chris brought up an ongoing issue regarding a cancellation link that directs to an email of a person that is no longer around. This needs to be changed. Chris forwarded an email with the link. Norman will investigate.

## VII. CLOSING