

## CGIA Board of Directors Meeting

March 10, 2020 @10:00 – 11:30 AM

### AGENDA

[Click to enter the Webex meeting room](#)

Meeting number: 804 116 897

Join by phone: +1-213-306-3065

*\*Or you can have WebEx call you after you have entered the meeting room*

#### I. BOARD ROLL CALL

##### Officers:

- Chair:**  An-Min Wu, PhD, Lecturer, USC Spatial Sciences Institute  
**Vice Chair:**  Bond Harper, GIS Integrator, Beverly Hills  
**Secretary:**  Norman Wong, GIS Analyst, County of Los Angeles  
**Treasurer:**  Mary Hurley, Executive Board, CIRGIS  
**Past Chair:**  Tia Morita, Principal GIS Analyst, County of Los Angeles

##### Directors Representing:

###### Federal Government

- Jayme Laber, Senior Service Hydrologist, NOAA National Weather Service (1<sup>st</sup> year)  
 Vacant

###### Cities

- Steven Kincaid, GIS Analyst II, City of Redding (1<sup>st</sup> year)  
 Vacant

###### County Government

- Steven Steinberg, PhD, GISP, Geographic Information Officer, Los Angeles County (2<sup>nd</sup> year)  
 Christine Lam, Principal GIS Analyst, Los Angeles County (1<sup>st</sup> year)

###### Regional Council of Governments and Regional Association of Governments

- Sonja Thiede, Associate Resource Analyst, Kings River Conservation District (2<sup>nd</sup> year)  
 Shaonna Chase, GIS Coordinator, Yurok Tribe GIS Program (2<sup>nd</sup> year)  
 Dave Powers, GISP, IT Services Manager-GIS Division, Shasta County (1<sup>st</sup> year)

###### State Government

- Ralph Jaggi, Data Research Specialist, Caltrans (2<sup>nd</sup> year)  
 Vacant

###### Education

- Jennifer Swift, PhD, Associate Professor, USC Spatial Science Institute (2<sup>nd</sup> year)  
 Danielle Bram, GISP, Director, Center for Geospatial Science and Technology, CSUN (1<sup>st</sup> year)

###### Private Sector Companies

- Melanie Rosenberg, GIS Analyst/GIS Consultant, NorthSouthGIS (2<sup>nd</sup> year)  
 Chris Robinson, GIS Project Manager, Michael Baker Intl. (2<sup>nd</sup> year)  
 Denise Tober, Sr Mapping and GIS Manager, Parcelquest (1<sup>st</sup> year)

###### Professional Societies and Not-for-Profits

- Rachel Rodriguez, Vanguard Cabinet, URISA (2<sup>nd</sup> year)  
 Vacant

## II. INTERNAL BUSINESS

1. Roll Call
2. Meeting Minutes Approval
  - Steve S. made a motion approve minutes at next meeting. Mary seconded. Board approved.
3. Treasurer Report (Mary)
  - Currently \$27,233 in Treasury
  - Mary filed taxes for 2019 at a cost of \$250
  - Mary talked to BofA and got check charge reduced to \$3 per check.
  - Denise is looking how we will process new payments from MembershipWorks into bank
4. Standing Committees updates
  - A. Membership (Denise)
    - 9 new members since January
    - 3 suspended (non-payment): (2) students, (1) regular
    - 2 cancelled
    - Ready to switch over to Stripe from PayPal
    - If we want to use PayPay, it has to be through PayPal Pro which integrates directly with MembershipWorks
    - Steve S. suggested that if we are transitioning off PayPayl then we should just send an email blast to members telling the of the change in membership and payment systems
  - B. Website (Norman, Steve S., Sonja, Bond) – revamp plan & discussion
    - Norman, Bond, and An-min met the previous week to discuss modernizing the website and reviewed the current site to determine what pages should look like going forward
    - The simplest option as discussed previously was to keep Wordpress as a platform and change the theme so it's more responsive and modern
    - Norman will create a sitemap as a starting point
    - Website committee will present 3 theme options that the Board can vote on at the next meeting
    - Steve S. asked if CGIA is willing to spend money on a template which would offer more options. Steve also asked if CGIA would be interested in hiring a consultant to do the website redesign using whatever template is selected. When SoCal URISA did a redesign, a consultant was hired for a few thousand dollars but it saved the Board volunteer time.
    - An-Min suggested that we review some options before the next meeting before deciding on whether spending additional funding on themes and/or consultant was necessary.
    - The revamp of the website will occur after the awards and board election since we do not want to change links that are actively being used.
  - C. Advocacy (Melanie, Bond, Chris, Jennifer)

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- Steve S. mentioned that although there are many Assembly bills, only Assembly Member May's bill is going forward. May is part of the Little Hoover Commission.
  - An-Min and Steve S. been in contact with staffers at May's office to talk about CGIA's perspective. Steve S. has a call with them soon, representing LA County.
- D. Awards (Melanie, Chris) – nomination update
- No nominations yet.
  - Steve S. can send out announcements to URISA, ASPRS.
- E. Elections (Dave, Steve K.) – timeline
- Dave leading elections
  - Nominations: Monday, 5/25
  - Set deadline: Fri, 6/5
- F. Communications (Jayme, Rachel, Shaonna)
- Rachel set up Twitter and LinkedIn messages auto sent out 1 week out and morning of webinars
  - Jayme will set up something similar for FB
  - Jayme will advertise awards on social media
5. Discussion on By-Laws (Tia)
- A. Need to “modernize” by-laws to include new technology
- B. Read Article 2 – purpose of CGIA
- C. Article 3: Membership levels. Should we change? Now is a good time.
- D. Should we consider having board insurance?
- One of the URISA chapters got sued. We as board members are liable as individuals if the organization gets sued.
  - Mary will ask CIRGIS what they get charged but remembered it not being too expensive.
    - \$350-\$400 per year which is for a general overarching \$1 million policy
    - Can add on additional coverage for treasury, for example, which could be \$600/year with the general policy.
  - Danielle is also looking into insurance for Women in GIS so she can share her contacts

### III. EXTERNAL BUSINESS

1. GIS Council update -- on state governance and GIS Council activities (Jane Schafer-Kramer, Vice Chair of CA GIS Council)
  - A. On 12/23 the CA state GeoPortal was launched
  - B. From her perspective as a State employee and a member of the GeoPortal task force (now a working group), is a way to keep an eye on what's going on in State government
  - C. The position of State GIO is an IT manager II in the CIO office and reports to Scott Gregory closed 10 days ago. There are some concerns about job duties and whether this GIO will be empowered to do advocacy work beyond State government

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- D. Jane had a chance to meet with Joy Bonaguro, the State Data Officer, and left with a positive impression.
  - E. As part of effort to roll out State GeoPortal, Amy Hong (CIO) did hold listening session in Dec, and survey was sent out as a followup; results of the survey show the GIS priorities of state workers/depts.
  - F. When GIS Council lapsed into activity 9 years ago, new charter was put into place in 2015 by Mark Greninger and others. It would be reviewed after 5 years, which is happening now.
    - Anyone can join the GIS Council and is voluntary. Need to register and associate yourself with a constituency.
    - There are several working groups
      - State Plane working group (Nate Roth)
      - NEXGEN911 group (Rachel)
      - Hydrology (Jane)
      - Emergency Response
      - Charter Review & Strategic Plan
      - Tribal (Donna Begay)
      - Others..
    - An-Min asked what is the GIS Council's stance on May's bill. Jane replied that the Council should have a role in forming the process of May's recommendation for a technical or advisory board.
    - Tia asked how do we distinguish ourselves from CA GIS Council? Mary has a document that outlines the roles for CGIA and GIS Council. Steve S. mentioned if GIS Council becomes a formalized in legislation, role for CGIA might expand because we will represent those who can't or aren't nominated by governor. They have to be impartial whereas CGIA can advocate. Tia added that over the next year, we really should work to position ourselves to be ready to be the advocacy and lobbying body for GIS at the State level (per Steve's comment).
  2. CGIA web speaker series update: first webinar report, speakers/moderators
    - Need moderator for May 15 webinar.
  3. Chair report – Chair letter, CalGIS, LA Geospatial Summit, legislature, & other org.
  4. Sponsorship request: Central Valley Geosummit (\$1,000)
    - CGIA typically sponsors annually and it's a free event.
    - Mary will be attending this year
    - CGIA can get a table and someone can speak about CGIA during the event.
    - Mary motioned for \$1,000 sponsorship, Steve seconded, Vote was passed.
  5. ESRI UC Social planning

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- Need to organize this soon with SoCal URISA. An-Min will work with Tia to organize this.

6. LARIAC Plane tour: Target the end of March

- An-Min will work with Christine on this

**IV. NEW BUSINESS**

**V. ADJOURN 11:42AM**

*Next CGIA Board Meeting: Tuesday, May 12<sup>th</sup>, 2020*