

CGIA Board of Directors Meeting

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Audio: 240-454-0887 US Toll

Meeting #: 802 538 029

May 8, 2018, 10:00 – 11:30 AM

AGENDA

I. BOARD ROLL CALL

Officers:

- Chair:** Christine Lam, Principal GIS Analyst, County of Los Angeles
Vice Chair: Open
Secretary: Jennifer Swift, PhD, Associate Professor, USC Spatial Sciences Institute
Treasurer: Mary Hurley, Executive Board, CIRGIS
Past Chair: Christine Lam, Principal GIS Analyst, County of Los Angeles

Directors Representing:

Cities

- Michael Machado, GIS Coordinator, City of Merced (2nd year)
 Steven Kincaid, GIS Analyst II, City of Redding (1st year)

County Government

- Mark Greninger, Chief Data Officer, Los Angeles County (2nd year)
 Dave Powers, GISP, IT Services Manager-GIS Division, Shasta County (1st year)

Regional Council of Governments and Regional Association of Governments

- Sonja Thiede, Associate Resource Analyst, Kings River Conservation District (2nd year)
 Steven Steinberg, PhD, GISP, Principal Scientist, SCCWRP (1st year)

State Government

- Open (2nd year)
 Fiona Renton, GISP, GIS Programmer, Board of Equalization (1st year)

Federal Government

- Eric Richardson, GEOINT Analyst, NGA (2nd year)
 Jayme Laber, Senior Service Hydrologist, NOAA National Weather Service (1st year)

Public Utilities

- Open (2nd year)
 Open (1st year)

Education

- Erin Mutch, MGIS, Spatial Analysis and Research Center Manager, UC Merced (2nd year)
 An-min Wu, PhD, Lecturer, USC Spatial Sciences Institute (1st year)

Private Sector Companies

- Dave Peck, Sr. Account Executive, West Safety Services (2nd year)
 Denise Tober, Sr Mapping and GIS Manager, Parcelquest (1st year)

Professional Societies and Not-for-Profits

- Tia Morita, Geospatial LA (2nd year)
 Melisa Caric Lee, GISP, President, Compass Rose GIS (2nd year)
 Mary Hurley, Executive Board, CIRGIS (1st year)

II. INTERNAL BUSINESS – Focus on CGIA’s Internal Organization

1. Roll Call
2. Meeting Minutes approval – the last board meeting held on March 13th, 2018 were approved.
3. Treasurer Report – Mary - The year-end balance June 30 2016 – June 30 2017 is \$15,296 - see report for details.
 - Mary needs invoice from Erin/Central Valley Geosummit to cut check
 - Coming expenses
 - Central Valley Summit
 - Banner
 - Sacramento Tour
 - Chair Travel
 - ESRI UC Social
 - CGAI Awards
4. Standing Committees: Discussion
 - a. **Membership** – An-Min mentioned that the membership spreadsheet needs to be updated/fixed. Christine and An-Min will work on the spreadsheet, which is needed for the upcoming CGIA board nomination emails.
 - b. **Website** – Mark & Steve - Steve reported that the Website is up to date. The map of CA GIS contacts has been updated; however, Steve will check on how contacts get updated behind the scenes
 - c. **Awards** – Fiona & Erin
 - Gearing up the nominations
 - Fiona needs to know what the award for the student project/paper will be named, and Christine noted that we can copy the name of the award from last year. Student submissions can come from high school or college and university.
 - The awards should be extended to include projects completed in Fall 2017 as well.
 0. New category: Best Story Map – create new description. There should be some language about a Story Maps built on any platform. Insert some guidelines on how the “best” will be judged
 - Christine will follow up with Fiona to finalize the announcements.
 - GIS-Pro & CalGIS 2018 – Awards will be given during breakfast on Thurs, Oct 11th at 8:00 AM. Whoever is chair or someone on the board can present the awards; at this time, Christine, Steve and Jen will be attending. There will be daycare at the event.
 - d. **Elections** – Dave Powers & Melisa

- Nominations will start on May 21
- Dave created a nomination form and this will be sent out soon. He added a place where applicants can volunteer to be vice chair or chair, and a place where you can check what category / sector you'd like to participate in, within the board.
- Christine nominated Mary Hurley to be treasurer again. Jennifer seconded Mary's nomination. There was a unanimous vote to elect Mary to be the CGIA Board Treasurer 2018-2019.
- Christine posed a question to the board about restructuring the board sectors based on geography to have a better distribution of members. Dave P. stated that the current board sectors and membership covers a lot of different sectors and that the present board (16) is good coverage. Mary and Steve S. suggested that we add / move the utilities slots to other sectors. Christine suggested that the Utilities sector be removed, since only one person has filled this slot in the last 4 years. Sonja has represented Utilities in the past and also concurred with these changes to the board sectors positions.
- Christine made a motion to about restructuring the board categories / sectors, which was followed by a discussion about the following proposed updates to positions, and how to rename the Regional Council of Governments and Regional Association of Governments Sector:
 - i. Remove the Utilities sector from the board.
 - ii. Move 1 Utilities position to "Regional Council of Governments and Regional Association of Governments"
 - iii. Move 1 Utilities position to "Private Sector Companies"
 - iv. Rename "Regional Council of Governments and Regional Association of Governments"...to "Regional Government and Districts"
- Steve seconded the motion noted above. There was a unanimous vote to approve the restructuring the board categories / sectors as noted above.
- Dave Powers noted that the nomination ballots will be going out next week. There will be an opportunity to nominate people for the Vice Chair and Chair positions.
- Dave Powers and Dave Peck are considering applying for the positions of Vice Chair and Chair for 2018-2019. Tia will run for Vice-Chair if Dave Powers says yes, hah!
- Christine motioned to move Steve Steinberg from the position under "Regional Council of Governments and Regional Association of Governments Sector" to "County Government". Jennifer seconded the motion. There was a unanimous vote approval for Steve to move from Regional Council... to County Government.

- Jennifer suggested that An-Min consider applying to be secretary next year, and Jennifer applying to move back to an education slot. All agreed that we should wait for the official board nomination ballots to process any other changes in board positions.
- **ACTION ITEM: Christine will update By-Laws to include this change**
- For any folks handing certain items for the Board (e.g. website, etc.) let's make sure to have some kind of knowledge transfer for new folks taking over these activities

5. Special Committees

a. **Social Media**

- Facebook <https://www.facebook.com/calcgia/>
- Twitter https://twitter.com/cal_cgia

6. Outreach/Initiatives

a. **GIS-Pro & CalGIS 2018 – October 9-12, 2018, in Palm Springs**

- Steve S provided an update: Registration is live now so we can sign up and get the early bird registration:
<http://www.urisa.org/education-events/gis-pro-calgis-2018-registration-venue/>
- The venue is the Renaissance hotel in Palm Springs. Register by July 23 to get the early-bird rate. Christine asked if we will have a table at the event. Steve suggested we have a table. Jennifer may be able to help with the table depending on the timing.
- Schedule is out: <https://gisprocalgis2018.sched.com/>
- **ACTION ITEM: Christine to send CalGIS Conference person CGIA member list**

7. Agenda

- a. Member Profile – Tia & Melisa - Tia noted that there is a new spotlight, Kris Reinincke. Tia created instructions on how to update the member spotlight. Christine suggested that we post one more spotlight this year, Dave Powers, who agreed to be the next spotlight.
- b. Central Valley Geosummit (\$1,000) – wrap up – Erin Mutch
- c. USGS Tour in June @ Pasadena, CA – Steve and Christine are organizing a tour of the earthquake science center with Drew Decker. There are a number of members who will probably attend. The tour will be 1.5 to 2 hrs long, tentatively on June 22nd. Topics will cover earthquake warning, seismic data acquisition, etc.
- d. Esri 2018 social event
 - IEGIS (Inland Empire GIS User Group) would like to join the CGIA Esri 2018 social event and can contribute 300\$. Christine moved to include them in our social event. The motion was seconded. There

was a unanimous vote to include IEGIS in the social event, however noting the following:

- Steven mentioned that they are part of the SoCal region and will come regardless.
- IEGIS might be considered a corporate sponsor, so a condition of joining will be that there is no advertisement as a corporate name.
- **ACTION ITEM: Dave Powers volunteered to make a flyer for the website and to send out as an email. Logos can be added to the flyer as well as photos.**
- Quad over 5th on 868 Fifth Ave. on 7/9 from 7-9 PM
- Who's going?
- e. CalGIS 2019 – Steve S & Christine
 - Memorandum of understanding went out for 2019 with SoCal URISA (to repeat as in 2019); Christine signed thinking it was for 2018; if Board is against this we can ask to retrack; 2019 will be either in Sacramento or Fresno and will come early (April 2019) which means potentially we will be making little money back
 - a. Board approves!
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III. EXTERNAL BUSINESS - Focus on Relationships with CA GIS Community – How CGIA's Initiatives Serve the Community.

IV. NEW BUSINESS

1. Announcements – ALL

V. ADJOURN – List of following meetings:

- July 9, 2018 (Esri Conference Social Event)
- There's no meeting on July 10th as indicated on the calendar so will cancel this one.

Accomplishments in FY 2017-2018

CGIA Sponsored Conferences & Competitions:

- 2nd California ArcGIS Online Student Competition
- Los Angeles Geospatial Summit at USC
- Central Valley Geosummit at UC Merced
- GIS-Pro & CalGIS 2018

CGIA Sponsored Events:

- NASA JPL Tour
- Sacramento Underground Tour
- USGS Tour
- Esri Social Event

Board-Approved Actions:

- Allow CGIA Chair to attend a CGIA-sponsored event in California and receive up to \$500 travel allowance (receipts are required)

Future:

- CGIA Awards
- CalGIS 2019