

## Integration of CA GIS Council into CGIA *Terms and Conditions*

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#### 1. Introduction

The Executive Committee of the California GIS Council, with approval from its members, has requested the Geographic Information Association to vote on the Council's official integration into CGIA. This document serves as the official proposal for the integration. It includes the terms and conditions of this integration (sections 2-8) and the conditions under which it will be considered final (section 9).

#### 2. Timeline

In the fall of 2021, the Executive Committee of the California GIS Council (henceforth "the Council") expressed interest internally in becoming a part of the California Geographic Information Association (CGIA). The Chair of the Council joined the CGIA Board at their November 2021 meeting to introduce the idea of integration to the Board. The question of integration was briefly mentioned at CGIA's January and March 2022 meetings. At the Council's March quarterly meeting, members voted to authorize the Executive Committee to commence official discussions with CGIA on the integration. In April 2022, members of the CGIA Board met with the Council's Executive Committee to discuss the integration and give the Board a framework from which to hold an extended discussion at their next meeting. At their May 2022 meeting, the CGIA Board discussed the matter at length, but further questions remained about the details and conditions of the integration. Executive Committee members met with several CGIA Board members in June 2022 to make decisions on term and conditions to bring before the Board and the Council for official approval. **This document reflects those decisions.**

### 3. Name Changes

The Council will change its name to either “CGIA Community Council” or “CGIA Community Forum.” This will be voted on by the members of the Council. This vote will occur after the members of the Council have voted on, and thus approved of, the integration.

The Executive Committee will be renamed to “Coordinating Committee.”

The Workgroups will continue to be called “Workgroups.”

### 4. Structural Changes

The members of the “Coordinating Committee” (henceforth “the Committee”) will be a standing CGIA committee. The Chair of the Committee will be a Board member and will bring items pertaining to the Committee before the Board.

The Council will continue its quarterly meetings with Workgroup updates and special presentations. It may retain and modify its Charter to reflect the new integrated environment. Charter changes must get approval from the CGIA Board before going before the council members for a vote. If it so chooses, the Committee may recommend the revocation of the charter for approval by its members.

### 5. Membership Requirements

The Chair of the Council’s Coordinating Committee is required to be a CGIA Board member. Other members of the Coordinating Committee will be encouraged to join CGIA as general members, but it is not a requirement.

### 6. Advocacy Process

This integration will give the Council a mechanism to recommend items for CGIA’s official policy advocacy and support. The following will be the process for such a recommendation:

1. A Workgroup of the Council assembles a recommendation of support for or statement on an item of interest.
2. Workgroup sends this recommendation to the Coordinating Committee.
3. Coordinating Committee sends the recommendation or statement to the CGIA Board
4. The CGIA Board approves or does not approve
5. If approved, the Board publishes the support/statement/etc.

If the Coordinating Committee votes to streamline the process for any current term, workgroups will be permitted to send recommendations directly to the CGIA Board through the Council’s Chair.

## 7. Operational and Logistical Support

CGIA will assume responsibility for expenses of the Council. Any expenses must be approved by the CGIA Board and must be brought before the board by the Committee Chair. Expenses must be fully documented and itemized.

## 8. Tribal Constituent Action

Upon acceptance of the above terms and conditions by both parties (the Council and the CGIA Board), the CGIA will put forth an amendment to its by-laws adding Tribal Government and Council Chair as new board stakeholder groups (see Article 6, Section 3 of the current CGIA By-Laws). This amendment will be placed before CGIA members for a vote. (The Board may add any additional amendments at this time, as it sees fit.) This amendment must be voted on at least one month prior to the Board member nomination deadline for the 2023-24 term.

## 9. Terms of Acceptance of this Proposal

The integration will be considered final, and the changes outlined in this proposal will commence, only once the following sequence of events have occurred:

1. The proposal will be provided to the members of the CGIA Board virtually (via email) at least 4 weeks before the Board meeting that will include a vote on its approval.
  - a. Board members may propose and vote on amendments to this proposal (via email) prior to the vote on the document.
2. At the first CGIA Board meeting following the four-week review, the Board will vote whether to approve this proposal or not.
  - a. If the Board approves, the process will move to item 3.
  - b. If the Board does not approve, the Council and Board may re-convene to make any adjustments as necessary
3. Once the board votes to approve this proposal, this document will be shared with the Council's membership (on its website) at least 4 weeks before the Council's quarterly meeting that will include a vote on its approval.
4. At the first Council quarterly meeting following the four weeks of review, the Council members will vote on whether to approve this proposal or not.
  - a. If the Council approves, the process will move to item 5.
  - b. If the Council does not approve, the Council and Board may re-convene to make any adjustments as necessary
5. The CGIA members approve an amendment to the by-laws, put forth by the CGIA Board, which includes:
  - a. the addition of a Tribal Government constituency on the CGIA Board

- b. the addition of the Council Chair on the CGIA Board
- c. A note that the terms of the integration of the Council, as outlined in this document, will be binding after the approval of the present by-law amendment; any changes to these terms and conditions will need to be made as Amendments to the CGIA by-laws