

DRAFT Charter for the Charter Review & Strategic Plan Workgroup of the California GIS Council

Draft date: December 12, 2019

Group Name

Charter Review & Strategic Plan Workgroup

Problem Statement

The GIS Council Charter calls for a review of the Charter every five years. 2020 marks the fifth year since the current Charter was adopted. The Charter also calls for the creation of a Strategic Plan; this plan has not yet been drafted. This new Workgroup seeks to address both issues.

Mission Statement

The Charter Review & Strategic Plan Workgroup (“Workgroup”) seeks to:

- Perform the fifth-year review as required by the GIS Council Charter and propose any needed changes to the GIS Council members for adoption, and
- Commence work on drafting the GIS Council Strategic Plan, and
- Engage all levels of government representation, not-for-profit, academia, and private sector interests for the benefit of all, and
- Maintain the GIS Council Strategic Plan as a dynamic and living document intended to advance the coordination of geospatial data and technologies

Authority

The Workgroup will report to and receive direction from the GIS Council. This Workgroup is empowered to perform outreach activities using the platform of the GIS Council, including its website and email list.

Ownership

Participants volunteer their time to serve because they recognize the need to facilitate cooperation throughout the State of California by supporting the collection, acquisition, sharing, and dissemination of GIS data, standards, and policies.

Communication Strategy

The Workgroup plans to meet quarterly by teleconference and as needed via email to provide a report to the GIS Council at its quarterly meetings. This report will be posted on the GIS Council website as well. The chair and/or individual members of the Workgroup will respond to questions by the GIS Council Executive Committee upon request.

Success Indicators

Success occurs when:

- The Charter Review and Strategic Plan Workgroup is formalized by crafting a charter that has been accepted by the GIS Council.
- This Workgroup presents a recommendation of specific changes or no changes to the GIS Council Charter to include vision, governance structure, membership, and representation.
- This workgroup develops and presents a range of scenarios and alternatives for moving forward on Council objectives visavis ‘Strategic Plan’.

- This Workgroup presents a draft strategic plan to the GIS Council.
- This Workgroup completes related tasks as directed by the Executive Committee.

Participants

Jane Schafer-Kramer, Department of Water Resources, Chair

Phil Beilin, City of Walnut Creek

Carol Ostergren, USGS

Matt Lamborn, Napa County

Melanie Rosenberg, CGIA, North South GIS

Shital Dhakal, Taborda Solutions

Additional members to this workgroup will be solicited and invited as needed for subject matter expertise, review of documents, legal advice, etc.