GEOSPATIAL CONSULTING SERVICES

Project Status Report

Project Name:	Imagery Business Plan and Best Practices Report
Focus Area:	California
Product/Process:	Reports

Prepared By:

Document Owner(s)	Firm
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1   PROJECT STATUS REPORT PURPOSE

This Project Status Report has been a document that we have used as a means of formal regular reporting on the status of the Imagery Business Plan and Best Practices Report project to key project stakeholders.

2   PROJECT STATUS REPORT - 04/01/2008 – 04/30/2008

California Imagery Business Plan and Best Practices Project Report

From data we gathered during the workshops and the online surveys we developed a table of contents for the Business Plan and Best Practices Report. The following is that table:

Executive Summary
   Purpose and Background
   Key Findings & Conclusions
   Recommendations
   Possible Next Steps

Project Goals and Methodology

Business Plan
   Introduction
   Organizational Tasks
      Legal Structure
      Contracting
      Management
   Project Tasks
      Standards

Project Management
Risk Mitigation
QA/QC Requirements
Project Costs and Budget Allocation
Imagery Sharing and Distribution
Schedule
Financial Considerations
Technical Scope Requirements

Summary of Findings and Conclusions

Best Practices

Supporting Documents

We compiled a draft which we submitted during the first week of the month. We received a lot of insightful comments from the Imagery Committee. We put together a final draft of the report which we delivered on the 18th. That draft was posted on the CGIA website for review prior to the CalGIS Conference.

We presented our results to the California GIS Council meeting on the 22nd and made a presentation at the CalGIS Conference on the 24th. We are preparing the final changes to the document which we will submit on May 2nd. I believe once we have delivered the final digital copy of the report and the supporting documents along with three hard copies this project will be complete.

- **Budget Report** – 100% of budget used to date

- **Risk Management** – No apparent risks to manage at this time

- **Issues Report** –No apparent issues at this time

- **Project Recommendations** - None

Prepared by   Bill Zeman
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